

Annual Meeting - 2024

Emerson Avenue
COMMUNITY GARDEN

Grow A Garden
Build A Community

AGENDA

- 10:00 – 10:10** Greetings & Mixer
- 10:10 – 10:15** Welcome, Call To Order & Approve Minutes
- 10:15 – 10:25** 2023 President's Report
- 10:25 – 10:35** Treasurer's Report
- 10:35 – 10:45** Governance Report
- 10:45 – 10:55** Committee Reports
- 10:55 – 11:05** Club Express Tour
- 11:05 – 11:20** Incoming 2024 President
- 11:25 – 11:40** Election & Results
- 11:40 – 11:45** Member Questions
- 11:45 – 1 PM** Lunch





CALL FOR MOTION

**APPROVAL OF 2023 ANNUAL
MEMBER MEETING MINUTES**



2023 PRESIDENT'S REPORT

Tracy Thrower Conyers

2023 President



2023 COMMUNITY CLASSES



COMPOSTING
NOVEMBER



CONTAINER GARDENING
JUNE



NATURE THERAPY
MAY



WATERWISE GARDENING
APRIL



TOMATO GROWING
FEBRUARY



2023 EVENTS



TAPAS ON THE TERRACE

NOVEMBER



WAM SEPTEMBER



ANNUAL TOMATO TASTING

AUGUST



4TH OF JULY PARADE

JULY



MEMBER APPRECIATION PICNIC

JUNE



OTHER FUN STUFF

- **ALEKS DECORATING HER PLOT**
- **BOOK CLUB**
- **MONTHLY VOLUNTEER DAYS**
- **GARDEN INTERVIEWS**
- **HOSTING GROUPS ON THE GARDEN**
- **SEEDLING SALES & GIVEAWAYS**
- **3 SISTERS GARDEN PROJECT**

A SAD GOOD-BYE

KAREN SCHAFFER

In March we said good-bye to our dear friend and avid supporter, Karen Schaffer. We hosted her family in the garden for a celebration of life. We dedicated a bench in her memory.



TRACY'S REPORT CARD

#1: *LOCK IN OUR SPACE*: finalize a long-term JUA

#2: *COMMUNITY RELATIONS*: grow our visibility in the wider community via learning opportunities & collaborative partnerships

#3: *GROW MEMBERSHIP*: continue last year's initiative to add more non-plot holder members and grow a community of passionate supporters of urban vegetable gardens and sustainable growing practices

#4: *CLUB OPERATIONS*: streamline communications and grow collaboration within our ranks



2023 TREASURER'S REPORT

Monica Chaban
2023 Treasurer

TREASURER'S REPORT

2023

GENERAL FUND OPERATING ACCOUNT (CITIBANK XXX561)

- USED FOR CLUB AND GARDEN OPERATIONAL EXPENSES
- CURRENT BALANCE (DECEMBER OUTSTANDING): \$21,530
 - 2023 Income: \$16,902
 - 2023 Expenses: \$13,022
 - Net gain of \$3,880

RESTRICTED FUND RESERVED ACCOUNT (CITIBANK XXX475)

- INCOME SOURCE IS GRANTS AND DONATIONS
- USED FOR EXPENSES THAT ARE TIED TO GRANTS AND BOARD APPROVED LARGE PROJECTS
- CURRENT BALANCE IS \$35,299.53 (\$10,000 IS HELD ON DEPOSIT FOR COWEN)

TREASURER'S REPORT

OUTLOOK FOR 2024

FINANCIALLY HAVE ASSETS TO CARRY THE CLUB ONE YEAR, BUT DO NOT HAVE A BALANCED OPERATING BUDGET AT THIS TIME

- **Income projection: \$13,600 (dependent on one fundraiser netting \$3,000 - no fundraiser \$10,600)**
- **Expense projection: \$18,100**
- **Shortfall: \$4,500 (meaning we would eat into our savings) - no fundraiser \$7,500**
- **2024 Board will be challenged to develop a balanced budget and operate within the means of the budget**
- **Balance in General fund operating account should not be used to handle annual operations**

CONTINUE FUNDRAISING

- **All plotholders would be required to participate**

RAISE PLOT FEES

- **Club subsidizes plot fees**
- **Minimum basic expenses to operate plots including insurance and utilities = \$7,500/yr**
- **Income generated from plot fees: \$5,130/yr**
- **Shortfall: \$2,370, subsidized by the fundraisers**
- **Plot fee increase would MINIMALLY be appx \$63/yr per based on full plot, raising plot fees from \$135 to appx \$198/yr**



2023 GOVERNANCE REPORT

Eric Dahlstrom

2023 Governance Committee Chair

GOVERNANCE COMMITTEE

The Governance Committee provides oversight of agreements, insurance and consistency of governing documents (procedures, policies and guidelines) while guiding the administration of board directives.

For 2023, Governance helped the club make several modifications to our governing documents:

- The dates of the annual meeting and beginning day of the new board were modified in the By Laws
- The Leave of Absence Policy was modified and the applicable Guideline updated
- The Gardening Guidelines were rewritten and divided into three documents:
 - Member Guidelines
 - Plot Holder Guidelines
 - Separate Enforcement Policy (for all Guidelines)



2023 COMMITTEE REPORTS

COMMITTEE REPORTS

2023 ACCOMPLISHMENTS

- **39 NEW MEMBERS WERE WELCOMED TO EACGC**
- **TOTAL MEMBERSHIP IS NOW AT 92 – 42 % INCREASE OVER 2022**
- **INTRODUCTION OF 1/2 PLOTS HAS ALLOWED 15 NEW MEMBERS TO LEASE A PLOT**
- **FIRST ANNUAL MEMBERSHIP APPRECIATION PICNIC WAS HELD IN THE GARDEN IN JUNE**
- **INCREASE IN COMMUNITY VOLUNTEER DAY ATTENDANCE**

2024 LOOK AHEAD & GOALS

- **CONTINUE TO GROW MEMBERSHIP AND VOLUNTEER BASE**
- **BUILD STRONG COMMITTEES TO ASSIST IN THE WORKINGS AND MANAGEMENT OF EACGC**
- **TRAIN MEMBERS ON THE USE OF CLUB MEMBERSHIP PLATFORM**
- **2ND ANNUAL MEMBERSHIP APPRECIATION PICNIC**

**MEMBERSHIP COMMITTEE
CAROLYN CASILLAS, CHAIR**

COMMITTEE REPORTS

GARDEN OPERATIONS

- **NORTH GARDEN – TINA (CHAIR)**
- **HOT COMPOST – BILL, MARK, TINA & CARL (CHAIR)**
- **VERMACULTURE – PETER & JENN (CHAIR)**
- **NATIVE GARDEN – BETH (CHAIR)**
- **PERENNIAL GARDENS – CAROLYN (CHAIR)**
- **SUCCULENTS – CHAIR NEEDED**
- **COMMUNITY SPACE – LISA PENNY (CHAIR)**
- **BONUS MATERIALS PROVIDED TO PLOT HOLDERS**

COMMITTEE REPORTS

2023 ACCOMPLISHMENTS

- **HEADER BOARDS INSTALLED IN NEW HALF PLOTS 20, 21, 22, 10, 32, 30 & 8**
- **4 NEW SPIGOTS INSTALLED TO SERVICE NEW HALF PLOTS**
- **4 ELEVATED GARDEN BEDS CONSTRUCTED FOR WISH GARDEN**
- **CONTRIBUTION OF TOOLS BY DANA INCORPORATED INTO GARDEN INVENTORY**
- **PLANS UNDERWAY TO CONVERT DONATED TABLE TOP INTO A CUTTING STATION FOR LUMBER**
- **“ROUTE 66” STORAGE CLEANED AND REORGANIZED**
- **“ROUTE 66” STORAGE DOOR FREED FROM BUCKLING ASPHALT**
- **CINDER BLOCK STORAGE AREA CLEANED AND REORGANIZATION UNDERWAY**
- **NEW HOSE INSTALLED TO SERVICE WISH IRRIGATION**
- **BROKEN HOSE BIDS WERE REPLACED INCLUDING PLOTS 3-4, 16-17, 23-24, 28-29, 36-37**

PLOT MANAGEMENT HARLEY HALPERN



CLUB EXPRESS TOUR

Monica Chaban
Website & Membership
Software Committee



2024 PRESIDENT'S REPORT

Gayle Lee
2024 President

2024 GOALS



BOARD COLLABORATION

Improve collaboration between board members to provide effective leadership and ensure open communication to increase transparency.



LEADERSHIP TRACK

Strengthen the dialogue between the board and members to facilitate growth in leadership roles which align with organizational needs.



CONTINUING PAST BOARD'S GOALS

Maintain continuity and the ongoing organizational improvement by continuing to support and facilitate the board's previous goals relating to securing our contract with LAUSD, outreach with our local community members, and increasing participation and interest in creating a sustainable urban garden.



NEW CONTACT INFORMATION



GAYLE LEE

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310/422-3259

Prefer a call or text



2024 ELECTION BOARD OF DIRECTORS

Gayle Lee

Nominating Committee Chair



MEMBER QUESTIONS



LUNCH

